# GUIDLINES FOR

# ABSTRACT

## A.B. AUTHOR, C.D. AUTHOR

Department of Strength of Materials, Lodz University of Technology

Stefanowskiego 1/15, 90-924 Łódź, Poland

## E.F. AUTHOR

Department of Applied Mechanics, Lublin University of Technology

Modrzewiowa 21, 96-600 Lublin, Poland

1. FIRST PARAGRAPH

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16.5 cm×23.5 cm; **with** **mirror margins option:** inner margin at **1.9 cm**, outer margin at **1.9** **cm**, upper margin at **1.85 cm**, and lower margins at **2.2 cm** (see ‘Page settings’ available in ‘File’ section). The abstract in \*.doc (or \*.docx) and \*.pdf file format should be uploaded using the Symposium webpage [SSK.p.lodz.pl](file:///C%3A%5C%5CUsers%5C%5CRadek%20M%5C%5CAppData%5C%5CLocal%5C%5CTemp%5C%5CSSK.p.lodz.pl). The text file should be named with the first author name. If an author sends more than one paper, the subsequent files should be named: **Smith1.doc, Smith2.doc**, etc. Please, follow this file\_name\_template!

The abstract text is to be produced using **Microsoft Word (**not older than **2003** version) and should consist of a **maximum of 2 pages**. Text within paragraphs should be typed in **10-point** Times New Roman font with single line spacing and should be justified on both sides. It also concerns references. The first line should always be indented by **0.75 cm**.

Table 1. Table captions should be placed as shown here

|  |  |
| --- | --- |
| F/Fcrit [-] | T/Tcrit [-] |
| 0.99 | 0.01 |
| 0.12 | 0.82 |
| 0.03 | 0.92 |

Names of tables, as in the case of Table 1, should be placed directly above the table on the left margin in **9-point** Times New Roman font. Line spacing between the paragraph text and a name of the table as well as figure and paragraph should be set to **10 pts**. The interval between tables, figures, and equations should be set to **10 pts.** The numerical values in the table should be centred and typed in **10-point** Times New Roman font. Please, prepare a table frame in a **0.5-point** line. Please use only integers in a table name, i.e.: Table 2, Table 3.

By numbering use only one of the following options:

1. Number in parentheses - interposition every **0.63 cm** (see ‘Format’->’Paragraph’).
2. small letter with parenthesis.
* dash,

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2. NEXT PARAGRAPH – CAPITAL LETTERS

All expressions or equations, e.g. Eqn. 1 should be typed using **Microsoft Equation Editor 3.0**, directly below the paragraph text, and numbered with integers: i.e.: (2), (3). Figures such as in Figure 1 should be black and white (grayscale) and must be sharp and scalable. The numbering of figures should be as follows: Figure 1, Figure 2, ....

 (1)

where:

a - see the notes concerning numbering (above),

b1 - the equation should be typed using a **10-point** Times New Roman font (upper and lower index in **5 pts** Times New Roman font, but symbols in **10 pts**),

c – the equation should be centred, with the equation number flush right (to the right margin),

d - description of all variables of Eqn. 1 should be placed with **0.75 cm** indentation.

Fig. 1. Caption must be set below the figure and centred using **9-point** Times New Roman font. It concerns both figures and diagrams. Please do not finish the caption with full stop

Paragraph text…

If the presented work was made under a grant or project, the author can place acknowledgements here.

REFERENCES - CAPITAL LETTERS WITHOUT NUMBERING

1. Surname and first letter of a first name(s), Title, Editor, Venue, Year, pages.
2. Kowalski J., Nowak T., Stability of structures, PPWW, Lodz, 2000, pp. 130-142.